



THUNDER BAY DISTRICT HEALTH UNIT
BOARD OF HEALTH MEETING
AGENDA

November 20, 2024

1:00 PM

BOARDROOM - FIRST FLOOR

1. **CALL TO ORDER AND LAND ACKNOWLEDGEMENT**
Chair: Mr. Don Smith

2. **ATTENDANCE AND ANNOUNCEMENTS**

3. **DECLARATIONS OF CONFLICT OF INTEREST**

4. **AGENDA APPROVAL**

THAT the Agenda for the Regular Board of Health Meeting to be held on November 20, 2024 be approved.

5. **INFORMATION SESSION**

There is no information session scheduled

6. **MINUTES OF THE PREVIOUS MEETINGS**

6.1 Thunder Bay District Board of Health

THAT the Minutes of the Thunder Bay District Board of Health (Regular Session) Meeting held on October 16, 2024, to be approved

7. **MATTERS ARISING FROM THE MINUTES**

8. **BOARD OF HEALTH (CLOSED SESSION) MEETING**

There is no closed session scheduled

9. DECISIONS OF THE BOARD

9.1 2025 Mandatory Program Budgets & Municipal Levy

Report No.33-2024 (Finance) relative to providing the Board of Health with the proposed 2025 Mandatory Program (Cost-Shared) Budgets & Municipal Levies

“THAT with respect to Report No. 33-2024 (Finance), we recommend that the:

1. 2025 Mandatory Core Program Budget (Cost-Shared) be approved at \$17,177,613 including 135.16 net full time equivalent (FTE) positions, for submission to the Ministry of Health;
2. Municipal Levy be set at \$3,937,721;
3. Safe Food Handling Reserve Fund transfer \$5,000 to the Mandatory Core Program Budget (Cost-Shared);
4. 2025 User Fee Schedule be approved;
5. 100% Indigenous PH: Thunder Bay budget be approved at \$546,511, with 3.90 FTE and submitted to the Ministry of Health;
6. 100% Indigenous PH: SLFNHA budget be approved at \$221,671, with 0.60 FTE and submitted to the Ministry of Health;
7. 100% Indigenous PH: Food Sovereignty budget be approved at \$325,681, with 1.70 FTEs and submitted to the Ministry of Health;
8. 100% Northern Fruit and Vegetable Program - Schools budget be approved at \$213,400, with 1.55 FTEs and submitted to the Ministry of Health;
9. 100% Ontario Seniors Dental Care Program budget be approved at \$999,300, with 3.05 FTE and submitted to the Ministry of Health;
10. Land Development Program budget be approved at \$232,783 including 2.00 FTE positions to be funded through Land Development user fees;
11. Director of Corporate Services and Manager of Finance be authorized to complete any administrative requirements of the respective budget submission processes, as required; and
12. Director of Corporate Services and Manager of Finance be authorized to arrange appropriate financing for the funding of the Health Unit operations, if required.”

9.2 BOH Funding approval

A memorandum from D. Hrychuk (Finance) relative to providing the Board of Health with an update to the policy and procedure on funding approval acceptance that require Board of Health approval.

“THAT we approve the updating of the TBDHU policies and procedures to indicate a threshold of \$10,000 as the minimum amount for grants that require Board of Health approval.

AND THAT the Board be brought information quarterly detailing the grants that Administration has approved under these policies.”

9.3 Ontario Power Generation - Regional Empowerment Grant

A memorandum from S. Robinson (Health Promotion) dated November 20, 2024 relative to accepting funding from Ontario Power Generation Grant for Healthy Equity on the Move for Kids Program (HOME)

“THAT we recommend the Ontario Power Generation one-time funding be approved accepting \$3,500 in additional funding for 2024-2025;

AND THAT the Director of Corporate Services and Manager of Finance be authorized to complete any administrative requirements of the budget submission process as required.”

9.4 Locally Driven Collaborative Project Funding Approval

Report No. 34-2024 ((Family & School Health) relative to accepting funding from Public Health Ontario (PHO) for Locally Driven Collaborative Project (LDCP) - *Improving the quality of local public health programs: Understanding prevention of gender-based violence through the lens of local public health*, totaling \$97,390 for the period between October 25, 2024 – March 31, 2024

“THAT with respect to Report No.34-2024 (Family & School Health), we recommend that the Public Health Ontario (PHO) funding for Locally Driven Collaborative Project (LDCP) - *Improving the quality of local public health programs: Understanding prevention of gender-based violence through the lens of local public health*, totaling \$97,390 for the period between October 25, 2024 – March 31, 2024, be approved;

AND THAT the Director of Corporate Services and Manager of Finance be authorized to complete any administrative requirements of the budget submission process as required.”

9.5 Annual Board of Health Holiday Dinner

A memorandum from Dr. J. DeMille, Medical Officer of Health and Chief Executive Officer, dated November 20, 2024, and containing a resolution relative to the above noted.

“THAT we approve the payment of the invoice for the Annual Board of Health Dinner to be held on Wednesday, December 18, 2024, at 5:00 p.m. at the Valhalla Inn.”

10. COMMUNICATIONS FOR INFORMATION

10.1 Third Quarter Interim Financial Statements

Report No. 35-2024 (Finance) relative to providing the Board of Health with the interim financial reports for the quarter ended September 30, 2024, for information.

10.2 MOH/CEO Update

An update from the Medical Officer of Health and Chief Executive Officer, for information.

10.3 aPHa Fall Symposium

A report on the Association of Local Public Health Agencies Fall Symposium held on

November 8, 2024, from the members that attended.

11. NEXT MEETING

The next regularly scheduled meeting will be held on Wednesday, December 18, 2024 at 1:00 PM.

12. ADJOURNMENT

THAT the Board of Health meeting held on November 20, 2024, be adjourned at _____
p.m

13. RESOLUTION CORRESPONDENCE

(Available at the meeting)

Letter of support from Northwestern Health Unit, dated for October 25th, 2024, addressed to the Minister of Health, Hon. Minister Sylvia Jones and the Ministry of Health endorsed by the Board of Health for the Northwestern Health Unit regarding Support for Ontario to continue to protect the safety of private drinking water.

Letter of support from Peterborough Public Health (PPH), dated for October 29, 2024, addressed to the Premier, Minister of Child, Community and Social Services and Minister of Education, endorsed by the Board of Health for Peterborough Public Health (PPH) regarding funding support for provincial student nutrition programs (SNPs), as outlined in the National School Food Policy.